

RISK ANALYSIS AND MANAGEMENT SYSTEM

NAME: _____

DATE: _____

ACTIVITY/SITUATION: Low Ropes

ANALYSIS:

DESCRIPTION: Low ropes course in the tree at Camp Columba

RISKS Accidents, Injury other forms of loss	Death Injury – requiring hospitalisation - Requiring first aid Emotional injury Mental injury		
CAUSAL FACTORS Hazards; perils, dangers.	PEOPLE	EQUIPMENT	ENVIRONMENT
	Lack of leadership Lack of knowledge of the area Poor communication Complacency Fear/anxiety Unsupportive atmosphere Boredom Fear of failure Medical conditions Poor group controls Inappropriate instructing Philosophy Collapse of the teaching process	Incorrect footwear No suntan lotion Not wearing safety gear New logs & bark chips Course not pre checked by facilitator	Bad weather New Logs etc Sun, wind burn
Normal Operation	Appropriate instructor standards Broad instructor experience Good instructor technique Current first aid qualification Knowledge of S.A.R. Full briefing & risk disclosure Ratios not exceeded Check medical conditions Appropriate activity, trip, route Challenge by choice Match of ability and psyche Set appropriate challenges Provide positive feedback and assurance	Risk disclosure Correct footwear worn Helmets worn Pre course check - Wires - Logs Vandalism reported Clothing tacked in and hair tied back.	Contingency plan Pre weather check Risk disclosure
Crisis Management	Qualified first aiders – Not negotiable First aid kit – checked before trip, restock after trip Directive leadership during an emergency situation Good communication skills Communication equipment – mtn. radio, cell phone, P.L.B Knowledge of use/coverage Stabilize the situation Evacuation plan if needed Notification of appropriate people		

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<p>RELEVANT INDUSTRY STANDARDS APPLICABLE</p>	<p>Standards set out in the Adventure Southland Code of Practice are run in conjunction with the Ministry of Education best practice guidelines and the Outdoor Safety Institute. Unit standard 17154 Facilitate low rope course activities for the personal and social development of participants. National Certificate in Adventure based learning level 5.</p>
<p>POLICIES AND GUIDELINES RECOMMENDED</p>	<p>Any activity carried out must meet with the Adventure Southland Code of Practice. Instructors are qualified in the activity they are running.</p>
<p>SKILLS REQUIRED BY STAFF</p>	<p>Instructors currently first aid certified Trained in group dynamics and communication skills Observed activities under guidance of another qualified instructor before taking activity.</p>
<p>FINAL DECISION ON IMPLEMENTING ACTIVITY</p>	<p style="text-align: center;"><u>CHOOSE ONE</u></p> <p style="text-align: center;">ACCEPT REJECT</p>
	<p>COMMENTS</p>