



Manager's position – information sheet

The purpose of the following is to give you some further explanation to questions you may have re this position.

Who are we owned by?

Camp Columba operates within the Presbyterian Church of Aotearoa New Zealand, and is owned by the Otago Foundation Trust Board. The Camp Columba Board, which is responsible for operating the site, is accountable to the Southern Presbytery (which covers Southland and Otago). We are a not for profit organisation and come under the Presbyterian Church for registration as a charity.

How is the Board made up?

Currently there are seven members on the board plus the manager. Board members come from the local area and have a wide range of skills. The Board meets on a monthly basis – usually the third Wednesday of each month.

How many staff is at camp?

Currently we have three full time staff:

- The manager
- Caretaker/grounds person/cleaner
- Holiday Camps Co-ordinator

And a caterer who comes in as required

Who run the Adventure Activities?

Adventure Southland lease all of the adventure equipment and activities from Camp Columba, and all activities that require the adventure equipment run at Camp Columba must be approved by them first. There is a part time Instructor who works on site and prepares the adventure programmes for groups as required.

The Holiday Camps Co-ordinator is responsible for organising all facets of the camps which Camp Columba runs itself which are;

- **Holiday camps** – which are held six times a year in the school holidays for children aged 5-13 years with the aim of campers learning more about God, the Bible and Christian living. They are OSCAR accredited.
- **Ministry camps** – these are all other camps we run that don't fit under the criteria for OSCAR Funding. They include up to four leaders training weekends for leaders involved in our holiday camps and mother/daughter and father/son weekends.

Is this a live on site position?

Yes it is. A five bedroom home is situated on the grounds and comes with range, fridge and washing machine. It is heated by a heat pump. Rent is payable on the house which is part of the remuneration package.

Do any other staff live on site?

The Holiday Camps Co-ordinator has been living on site in a one bedroom cottage.



Camp Columba
doing learning growing

What hours will I work?

Hours vary depending on the usage of camp. We are usually busy from the beginning of September until the middle of May with a higher workload over this time. There is a two-week closure over Christmas/New Year and the winter months are also quieter. Weekends can be worked on a roster basis as we endeavour at all times to have a staff member on site when the camp is in use.

If I have a family what are the schooling options.

There is a primary school in the Pukerau village (10-15 minutes walk from camp). There are also several primary, intermediate and secondary schooling options in Gore (10 minutes drive).

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