

# RISK ANALYSIS AND MANAGEMENT SYSTEM

**NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**ACTIVITY/SITUATION: Frisbee Golf**

**ANALYSIS:**

**DESCRIPTION: Around the camp site at Camp Columba**

<b>RISKS</b>	Death Injury – requiring hospitalisation - Requiring first aid Emotional injury Mental injury		
<b>Accidents, Injury other forms of loss</b>			
<b>CAUSAL FACTORS</b>	<b>PEOPLE</b>	<b>EQUIPMENT</b>	<b>ENVIRONMENT</b>
<b>Hazards; perils, dangers.</b>	Lack of leadership Poor communication Complacency Fear/Anxiety Unsupportive atmosphere Boredom Fear of failure Medical conditions Poor group controls Walking in front of the rifle range	Participants dressed inappropriately Lack of equipment Not being shown how to throw a Frisbee correctly Damaged/Lost equipment	Cold, Wet windy conditions Slippery/uneven terrain Sunshine causing sunburn
<b>Normal Operation</b>	Challenge by choice Make a supportive environment Keep the group moving together Brief group on staying away from the rifle range Give instructions on boundaries	Brief students on appropriate clothing Inform group how to look after equipment <ul style="list-style-type: none"> <li>• One person throwing the Frisbee at a time</li> <li>• If thrown into trees/bushes let supervisor know</li> </ul>	Check weather prior to activity Let group know if the terrain is slippery
<b>Crisis Management</b>	Qualified first aiders – Not negotiable First aid kit – checked before trip, restock after trip Directive leadership during an emergency situation Good communication skills Communication equipment – mtn. radio, cell phone, P.L.B Knowledge of use/coverage Stabilise the situation Evacuation plan if needed Notification of appropriate people		

<p>RELEVANT INDUSTRY STANDARDS APPLICABLE</p>	<p>Standards set out in the Adventure Southland Code of Practice are run in conjunction with the Ministry of Education best practice guidelines and the Outdoor Safety Institute.</p> <p>Ration for supervisors: Participants 1:10</p>
<p>POLICIES AND GUIDELINES RECOMMENDED</p>	<p>Any activity carry out must meet with the Adventure Southland Outdoor Code of Practice.</p> <p>Activity supervisor is responsible for participants safety while the activity is under way</p>
<p>SKILLS REQUIRED BY STAFF</p>	<p>Instructors currently first aid certified Trained in group dynamics and communication skills Observed activities under guidance of another qualified instructor before taking activity.</p>
<p>FINAL DECISION ON IMPLEMENTING ACTIVITY</p>	<p style="text-align: center;"><u>CHOOSE ONE</u></p> <p style="text-align: center;">ACCEPT <span style="margin-left: 200px;">REJECT</span></p> <hr/> <p>COMMENTS</p>