

# RISK ANALYSIS AND MANAGEMENT SYSTEM

**NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**ACTIVITY/SITUATION: Concrete Slide**

**ANALYSIS:**

**DESCRIPTION: Fixed Concrete slide at Camp Columba**

<b>RISKS</b>	Death Injury – requiring hospitalisation - Requiring first aid Emotional injury Mental injury Damage to Equipment		
<b>Accidents, Injury other forms of loss</b>			
<b>CAUSAL FACTORS</b>	<b>PEOPLE</b>	<b>EQUIPMENT</b>	<b>ENVIRONMENT</b>
<b>Hazards; perils, dangers.</b>	Not waiting for person ahead to dismount slide Contact with someone too close to the slide while walking of stairs or at the bottom of the slide Incorrect technique Inappropriate and/or irresponsible behaviour by participants Being pushed down the slide, going too fast Getting some 'air time' on the slide and landing heavily Skin coming in contact with the slide Coming of slide wrong Running on step Lack of supervision	Hitting gate Climbing over gate Too many holes in sack Not sitting on sack properly Slide wet or lubricated	Rain causes slide to be very slippery Stuff on the slide (Stick, stones, rubbish)
<b>Normal Operation</b>	WAIT signs warns participants that adult supervision is required at all times Rules are explained by supervisor Dismount slide promptly at the bottom Walk up stair clear of side Ensure previous person is off the slide before sending another down Ensure students are sitting on their sack before they go past the red line People at bottom are aware of slide operation One person at a time Every one must use a sack	Gate open and clear before beginning Sacks contained within the slide Dispose of damaged sack Ensure students are correctly positioned before beginning slide Ensure footwear is worn Explain correct technique to prevent air time over bump	Ensure slide is clean and clear before beginning Operate only when slide is dry
<b>Crisis Management</b>	Qualified first aiders – Not negotiable First aid kit – checked before trip, restock after trip Directive leadership during an emergency situation Good communication skills Communication equipment – mtn. radio, cell phone, P.L.B Knowledge of use/coverage Stabilise the situation Evacuation plan if needed Notification of appropriate people		

<p>RELEVANT INDUSTRY STANDARDS APPLICABLE</p>	<p>Standards set out in the Adventure Southland Code of Practice are run in conjunction with the Ministry of Education best practice guidelines and the Outdoor Safety Institute.</p>
<p>POLICIES AND GUIDELINES RECOMMENDED</p>	<p>Any activity carry out must meet with the Adventure Southland Outdoor Code of Practice. Activity supervisor is responsible for participants safety while the activity is under way</p>
<p>SKILLS REQUIRED BY STAFF</p>	<p>Instructors currently first aid certified Trained in group dynamics and communication skills Observed activities under guidance of another qualified instructor before taking activity.</p>
<p>FINAL DECISION ON IMPLEMENTING ACTIVITY</p>	<p style="text-align: center;"><u>CHOOSE ONE</u></p> <p style="text-align: center;">ACCEPT <span style="float: right;">REJECT</span></p> <hr/> <p>COMMENTS</p>